

The Alumni Agricultural Graduates Trust for College Development
(AAGTCD) Agricultural College, Bapatla

The trust be called ‘**The Alumni Agricultural Graduates Trust for College Development**’ (AAGTCD) shall be located at the headquarters, Agricultural College, Bapatla campus, Guntur District, Andhra Pradesh and is abbreviated as ‘AAGTCD’, is formulated and registered on the **25th day of April 2013** at Bapatla town, Guntur District, A.P. under the **Registration Act of 1908 Section 32A**.

Aims and objectives:

1. To encourage love, affection and commitment towards their ‘*Alma mater*’ among the *alumni* of the college
2. To promote interaction among different generations of *alumni* for the advancement of agricultural science to meet the future challenges and
3. To invite all possible help from the *alumni* for the overall development of the college to meet the international standards

Rules and Regulations:

I) Membership: The membership to the trust shall be of two categories

- i) **Members :** Every student of the college, both present and past, on payment of the membership fee.
- ii) **Honorary Member:** Any *alumni* of the College for a specific purpose nominated by a special resolution of the Executive Committee for not more than two years.

II) Executive Committee: Consists of

- a) **Chairman:** Associate Dean by default
- b) **Convener**
- c) **Treasurer and**
- d) **Four Members**

III) Governing Body:

It constitutes the following members by default at college level

- a) **Chairman** : Associate Dean
- b) **Convener** :
- c) **Treasurer** :
- d) **Members** : i) All Heads of Departments
 - ii) Officer-In- Charge Placement Cell
 - iii) Officer-In- Charge Student Activities iv) Officers-In- Charge Academic Matters (UG & PG)
 - v) Hostel Wardens
 - vi) Programme Officers (NSS & NCC)
 - vii) Honorary members (if any)

1. The Associate Dean, Agricultural College, Bapatla shall be the chairman of the executive committee and on his superannuation/retirement/transfer, the new regular Associate Dean shall become the chairman. Till then, the in-charge Associate Dean in consultation with the existing executive committee shall attend the routine duties of the chairman but for the financial matters. Whenever, the new Associate Dean takes the charge, the old executive committee gets automatically dissolved and the new committee comes into force as per the directions of the fresh incumbent.
2. The Convener, Treasurer and Four members will be nominated to the Executive Committee by the Associate Dean from the resident faculty (*alumni* only). If any member of the executive committee gets transfer from the college, the chairman will be nominating another resident faculty for the vacancy.
3. Non-resident illustrious alumni can be nominated as Honorary Members by the Associate Dean for their specific service for not more than two years.
4. The convener shall be the executive of the 'AAGTCD' under whose directions and on whose behalf, he shall act. The convener shall be the person who will sue for or be sued against the trust. He shall be the custodian of all records other than cash of the trust.

5. The Treasurer shall be responsible for maintaining of cash and posting cash book, ledgers and other books, registers connected with the account. The bank account pass book and cash certificates, if any, shall be on the name of the 'AAGTCD' and in the custody of treasurer.
6. The Executive Committee may frame such bylaws from time to time as are not repugnant to the spirit of the rules. These bylaws shall be ratified by governing body. The executive committee shall meet once in month, or more frequently if necessary for the purpose of management of alumni funds.
7. The decisions of the Executive Committee shall get ratification of the Governing Body.
8. The Executive Committee shall be responsible for presenting budget and audited accounts to the Governing Body.
9. The Executive Committee reserves the right of admission/cancellation of the membership of any member without assigning any reason, but shall get ratified by the Governing Body.
10. The Governing Body meeting can be called for by the Chairman whenever he deemed it necessary, but is compulsory once in the month of March to adopt the annual audited accounts.
11. The Governing Body meeting can as well be convened by the chairman, in case $2/3^{\text{rds}}$ members of the governing body gave a requisition with one month prior notice.
12. The subjects for agenda for the Governing body meeting shall be notified to the members at least 15 days prior to the meeting.

IV) Quorum: Quorum for the governing body meeting shall be $2/3^{\text{rds}}$ strength of the governing body. If the required quorum is not met with, the chairman can adjourn the meeting for one week and pass the agenda even in case of absence of the required quorum.

V) Finances: The finances of the 'AAGTCD' shall be made up by membership fee and contributions in the form of donations. The membership fee, as directed by the university will be collected from each graduate/post-graduate student only once at the time of his/her admission into the college. Twenty five per cent (25%) of the alumni fund collected in the form of membership fee from the students shall be sent to the university alumni fund every year, whereas, the remaining 75% of the membership fee collected and the entire fund received in the form of donations if any shall be maintained by the 'AAGTCD' at college level through a nationalized bank account. Chairman and Convener are the co-signatories for the financial transactions through cheques.

For all expenditure in that financial year, the budget shall be passed by the Governing Body by publishing the draft proposal. The financial statement for the year together with the balance sheet including assets and liabilities as it stood on 31st March shall also be published. The accounts of the 'AAGTCD' shall be audited annually by certified auditors and shall get the approval of Governing Body.

VI) Reports: The convener on behalf of the 'AAGTCD' shall present an annual report covering all the important activities that have been taken up by the committee inclusive of a statement of financial position and draft budget.

VII) Amendment to rules: Amendment to any rule shall be proposed in writing by any member and shall be seconded by another member before being put to approval by Governing Body. Notice of such amendment shall reach the convener before 31st January so as to give sufficient time to include in the agenda of the annual meeting. No rule or amendment shall pass at the Annual Governing Body Meeting on any account, unless it has been in working for one full year and has consent from 2/3^{rds} of the governing body strength.

VIII) Year: The year of transaction for the alumni fund committee shall be the financial year.

IX) Bank Account Particulars : Andhra Bank
 Ag College Branch, Bapatla -522101
 A/c No: 118510100035395
 IFSC Code: ANDB0001185
 MICR Code: 522011303
 Shift Code: ANDBINBB

X) Invitation: All *Alumni* of Agricultural College, Bapatla are requested to disseminate the information about the trust to their friends/colleagues within the country and abroad. They are whole heartedly invited to extend their support for overall development of their *Alma matter*. They are requested to remit their contributions to the above mentioned bank account.

XI) For Contact: The Chairman of the trust can be contacted through Phone: 08643 – 224173 (O) 224083 (Fax) 9989625203 (M), e-mail: agadbpt@gmail.com

XII) Present Executive:

- 1) **Chairman: Dr. D. Lokanadha Reddy** , Associate Dean
- 2) **Convener : Dr Ch. Chiranjeevi** , Professor & Head, Dept. of Entomology
- 3) **Treasurer : Dr. B. Sreekanth**, Asst. Professor, Dept. of Crop Physiology
- 4) **Members**
Dr. Y. Radha, Professor & Head. Dept. or Agril. Economics
Dr. Ch. Sujani Rao. Professor. Dept. SS & AC
Dr. V. Manoj Kumar, Assoc. Professor. Dept. of Plant Pathology
Dr. M. Srinivasa Rao. Assoc. Professor. Dept. of Agril. Extension

XIII) Honorary Executive Members :

Dr. Pocha Radha Krishna Reddy. *Alumnus* of 1965 Batch, USA
Dr. G. Subbaiah, Former Associate Dean, *Alumnus* of 1971 batch. Bapatla

CERTIFICATE

Certified that the trust is formed with no profit motive and no commercial activities in its working.

Certified that the trust would not engage in agitation and trade union activities to ventilate its grievances.

Certified that the office bearers are not paid from the funds of the trust.

Certified that the signatures of the office bearers are genuine.

Certified that no movable or immovable properties existed with the trust, so far.