INVITATION FOR QUOTATION FOR DEVELOPING AND IMPLEMENTING ONLINE ADMISSION SYSTEM: INVITING ONLINE APPLICATIONS FOR ADMISSION INTO UG, PG AND DIPLOMA COURSES

Project: Institutional Development Plan of ANGRAU (NAHEP)
Project Code: IBRD-87760

To

Sub: INVITATION FOR QUOTATIONS FOR SUPPLY OF DEVELOPING AND IMPLEMENTING ONLINE ADMISSION SYSTEM: INVITING ONLINE APPLICATIONS FOR ADMISSION INTO UG, PG AND DIPLOMA COURSES – REGARDING.

1. You are invited to submit your most competitive quotation for the following goods:

<table>
<thead>
<tr>
<th>Brief Description of the Goods</th>
<th>Specifications*</th>
<th>Quantity</th>
<th>Delivery Period</th>
<th>Place of Delivery</th>
<th>Installation Requirement if any</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development of software for calling online application for admission into UG, PG and Diploma courses</td>
<td>As given in enclosures (Refer website <a href="http://www.angrau.ac.in">www.angrau.ac.in</a>) – Scope of work, Annexure A, B, C(a), C(b), D, E, F (For all the details see in the website <a href="http://www.angrau.ac.in">www.angrau.ac.in</a>)</td>
<td>1</td>
<td>1-2 weeks after signing contract</td>
<td>ANGRAU HEADQUARTERS, LAM, GUNTUR</td>
<td>Yes</td>
</tr>
</tbody>
</table>

2. Government of India has received financing from the International Bank for Reconstruction and Development (IBRD) in various currencies towards the cost of the National Agricultural Higher Education Project (NAHEP) and intends to apply part of the proceeds of this Loan to eligible payments under the contract for which this invitation for quotations is issued.
3. **Bid Price**
   a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.
   b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price.
   c) Sales tax in connection with the sale shall be shown separately.
   d) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
   e) The Prices shall be quoted in Indian Rupees only.

4. Each bidder shall submit only one quotation.

5. **Validity of Quotation**
   Quotation shall remain valid for a period not less than 180 days after the deadline date specified for submission.

6. **Evaluation of Quotations**
   The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e.
   
   (a) which are properly signed; and
   (b) conform to the terms and conditions, and specifications.
   
   The Quotations would be evaluated for all the item together/would be evaluated separately for each item. [Select one of the options].

   Sales tax in connection with sale of goods shall not be taken into account in evaluation.

7. **Award of contract**
   The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

   7.1 Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.

   7.2 The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the accepted offer shall be incorporated in the purchase order.

8. Payment shall be made immediately after delivery of the goods.

9. Normal commercial warranty/guarantee shall be applicable to the supplied goods.

10. You are requested to provide your offer latest by **5.00 pm hours on 30-06-2020** (date).

11. We look forward to receiving your quotations and thank you for your interest in this project.

   ________________________________
   (Purchaser)
   Dr. N Trimurtulu
   Dean of Agriculture (i/c) &
   Principal Investigator (IDP)
   Acharya N.G. Ranga Agricultural
   University
   Administrative Office, Lam, Guntur-522034
   Tel. No.: 0863-2347002(L),
   9618881023 (O).
TERMS AND CONDITIONS

1. The software firm is required to offer their rates for “Developing and Implementing Online Admission System: Inviting Online Applications (2020-21)”

<table>
<thead>
<tr>
<th>Particulars</th>
<th>Unit Price in Rs. (per online application)</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Developing and executing software <em>(in English language)</em> for Inviting online applications for combined admissions into BiPC stream UG courses of ANGRAU, SVVU and Dr. YSRHU for 2019-20 based on AP EAMCET 2019 ranks.</td>
<td></td>
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<tr>
<td>(b) Developing and executing software <em>(in English language)</em> for Inviting online applications for admissions into various PG courses of ANGRAU for 2019-20 based on ICAR-AIEEA (PG)/Ph.D. - 2019 ranks.</td>
<td></td>
</tr>
<tr>
<td>(c) Developing and executing software <em>(in TELUGU language)</em> for Inviting online applications for admissions into various Diploma courses of ANGRAU, SVVU and Dr YSRHU for 2019-20 based on G.P.A. obtained in S.S.C.</td>
<td></td>
</tr>
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</table>

2. The software firm is required to develop the software as stated at S.No.1 (a), (b) and (c) separately by carefully examining the requisite specifications/details given by the University (in Annexures A and B for Bi P C stream UG courses, Annexures C (a) & C (b) and D for PG courses as well as in Annexures E and F for diploma courses) for inviting online applications from eligible candidates.

3. The price offered must be valid for a period of six (6) months from the date of acceptance of quotation and shall be bound by communication of acceptance within 3 days from the date of confirmed work order.

4. The quotations will be evaluated 0-07-2020 at 10:00 A.M.
5. Qualification Criteria

The software firms are required to fulfil all the following ten (10) criteria under the technical aspects to become eligible for making presentation.

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Criteria</th>
<th>Supporting Document</th>
</tr>
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<tbody>
<tr>
<td>i.</td>
<td>The company should be registered under The Companies Act 1956</td>
<td>Company Registration Certificate issued by ROC</td>
</tr>
<tr>
<td>ii.</td>
<td>ISO 9001 Certification and ISO 27001 Certification are essential.</td>
<td>Self attested copies</td>
</tr>
<tr>
<td>iii.</td>
<td>The software firm should have a minimum of 5 years software solution experience in Online Admission process.</td>
<td>Proof of experience Certificate – Clientele List</td>
</tr>
<tr>
<td>iv.</td>
<td>The software firm should have developed its own software: “Third party software solutions” will not be considered.</td>
<td>Self certification</td>
</tr>
<tr>
<td>v.</td>
<td>Should have an average annual turnover of Rs.50-75 lakhs in the last 3 financial years i.e., 2017-18, 2018-19 and 2019-20.</td>
<td>Charted Accountant Certificate, along with self-attested copy of Annual Statement containing annual turnover figures.</td>
</tr>
<tr>
<td>vi.</td>
<td>The software firm must have handled a minimum of 20 thousand applications in any one institute/university in the admission process during the previous year 2018-19 (indicative of latest handling / server capacity)</td>
<td>Provide proof</td>
</tr>
<tr>
<td>vii.</td>
<td>The software firm should have provided similar software solutions of Online Admission Process: “Inviting Online Applications (or) Online seat allotment (or) Both” in any 10 State or Central Government Educational Institutions across the Country during 2018-19 and worked with 2 SAU’s (Agricultural/Horticultural/Veterinary) are preferable.</td>
<td>Copy of work order &amp; Experience details need to be provided through a certificate issued by the organization</td>
</tr>
<tr>
<td>viii.</td>
<td>The software firm should provide Four (4) technical staff conversant in “Telugu – regional language” full time (24x7) during online application process and web counselling.</td>
<td>Self certification to that extent needed</td>
</tr>
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ix. The software firm should provide "Multiple Payment Gateway" for handling Online Applications.

Proof of successful implementation need to be provided

x. The company should not have been blacklisted by State/ Central Government organisation

Self certification to that extent needed

6. The software firms who qualify in technical aspects by fulfilment of all the requirements qualification criteria under item (5) above, must make a presentation of software for "Inviting Online Applications" for (a) Combined Admission into BiPC stream UG courses (b) Admission into various PG courses of ANGRAU and (c) Admission into various Diploma courses before the committee. The date of presentation will be intimated later.

7. The software firms who meet the technical aspects, including satisfactory presentation before the committee, will only be eligible for the evaluation of financial aspects. Even if the firm passes in the technical bid but fails to give a satisfactory presentation, the firm will not be eligible for financial evaluation. The decision of the committee(s) is final in this regard.
INSTRUCTIONS FOR SUBMISSION OF QUOTATIONS

1. The software firms are required to submit the quotations (the Technical and Financial in two separate covers, these both covers kept in one single sealed covers. The last date of receiving the quotations is **30-06-2020**

2. The software firms who qualify in technical criteria by fulfilment of all the requirements qualification criteria under item (5) above, must make a presentation of software before the committee **and the date will be intimated later**.

3. The software firms who meet the technical requirements satisfactorily, including a satisfactory presentation, will only be eligible for opening the financial aspects.

4. If any information sought in this document is missing or not clearly specified by the bidder, it will be assumed that the organization is not in a position to furnish information.

5. An undertaking (Self Certificate) is to be submitted that the organization hasn’t been blacklisted by any Central/State Government department/organization.

6. Please note that all the pages of the quotation document should be signed with date and seal of the organization and should be put near the signature of the Authorized signatory on all the pages.

7. The firm(s) may submit their quotation by Registered Post / Courier or in Person so as to reach the Authority by the time and date stipulated by the Authority.

8. The University reserves the right to accept/reject any or all quotations received in response to calling of quotations without assigning any reasons, whatsoever. University also reserves the right to revise the eligibility criteria for short listing the firms, if necessary.

9. There is no prescribed format for submitting the required information along with the quotation. Hence, the firms may provide the necessary information in their own format.

10. The quotations without photocopies of all documents prescribed in qualification criteria under terms and conditions, will not be considered.
TECHNICAL ASPECTS OF THE SOFTWARE FIRM

GENERAL INFORMATION ABOUT THE ORGANIZATION:

1. Name and Address of the Organization
   (Phone, Fax and E-mail address)

2. Name and designation of
   Head of the Organization

3. Year of Incorporation

4. Number of qualified service personnel

5. No. of orders taken up so far
   (Enclose user(s) list with satisfactory
   performance certificate from clients)

QUALIFICATION CRITERIA FOR TECHNICAL

6. Qualification criteria

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<td>5</td>
<td>Should have an average annual turnover of Rs. 50-75 lakhs in the last 3 financial years i.e., 2017-18, 2018-19 and 2019-20.</td>
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<td>The software firm must have handled a minimum of 20 thousand applications in any one institute/university in the admission process during the previous 2018-19 (indicative of latest handling/server capacity)</td>
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(or) Both” in any 10 State or Central Government Educational Institutions across the Country during 2018-19 and worked with 2 SAU’s (Agricultural / Horticultural / Veterinary) are preferable.

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<td>The bidder should provide “Multiple Payment Gateway” for handling Online Applications</td>
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<td>10</td>
<td>The company should not have been blacklisted by State/ Central Government organisation</td>
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7. Whether photostat copies of all the documents required are enclosed

SIGNATURE OF THE APPLICANT

Note:

a. Attach additional sheets giving full particulars (Name and address of the Firm, Name and Address of The proprietor).

b. Quotations without photocopies of all supportive documents prescribed in technical aspects under terms and conditions, will not be considered.
FORMAT OF QUOTATION
FINANCIAL ASPECTS OF THE SOFTWARE FIRM
(To be submitted in sealed cover)

From

To

The Principal Investigator,
IDP (NAHEP), ANGRAU
Lam, Guntur 522 034 A.P.

Ref: Your Lr. No. .................................. Dated ........................................

***

I/We have read the contents of the terms and conditions mentioned in your letter inviting quotations with details of scope of the work and agree to abide by the same.

I/We hereby offer to execute the job of calling online applications as per the details given by the University at the price given below.

I/We agree to hold this offer open for a period of six (6) months from the date of acceptance of quotation and shall be bound by communication of acceptance within a period of 15 days from the date of execution order.

I/We have also examined the requisite specifications for developing software for calling online applications from candidates in accordance with the requisite specifications.

I/We have carefully considered all the details/information in (a) Annexure A and B pertaining to BiPC stream UG courses of ANGRAU, SVVU and Dr.YSRHU, (b) Annexure C (a) & C (b) and D pertaining to PG courses of ANGRAU and (c) in Annexures E and F pertaining to various diploma courses of ANGRAU, SVVU and Dr YSRHU for 2020-21 and particulars regarding settlement of disputes and we hereby agree to sign the same in token of consciously accepting the same and do hereby state that we accept them without any reservations and accordingly.

I/We quote the following rates:

<table>
<thead>
<tr>
<th>S No</th>
<th>Description of Goods</th>
<th>Specifications</th>
<th>Qty</th>
<th>Unit</th>
<th>Quoted Unit Rate Rs</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>Developing and executing software for calling online applications for UG courses in three</td>
<td>Inviting online applications (In English language) for combined admissions into BiPC stream UG courses of based</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Universities (ANGRAU, SVVU, DrYSRHU)</td>
<td>on AP EAMCET 2019 ranks.</td>
<td>Developing and Executing software for online applications for admission into PG courses in ANGRAU</td>
<td>Inviting online applications (In English Language) for admissions into PG courses of ANGRAU for 2019-20 based on ICAR-AIEEA (PG)/Ph.D.- 2019 ranks.</td>
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</tr>
<tr>
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<td>Inviting online applications (In Telugu Language) for admissions into various Diploma courses of ANGRAU for 2019-20 based on G.P.A. obtained in S.S.C.</td>
<td>Total</td>
<td>Taxes (GST etc if any)</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Gross Total Cost: Rs. _______________________

We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs. ___________(amount in figures) (Rs. __________ amount in words) within the period specified in the Invitation for Quotations and by the university.

We also confirm that the normal commercial warrantee/guarantee of ___________ months shall apply to the offered goods.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Signature of Supplier
Enclosures to be submit along with the Quotation

- The quotation should be submitted in the given format (enclosed)
- Total monetary value of income performed for last 3 years
- Company Registration certificate.
- Income tax clearance certificate from the concerned IT circle.
- Company GST Certificate.
- Income tax Pan Registration certificate.
- Report on last three years income tax returns.
- Details of any litigation, current or during the last 3 years if any.
- Other copies relevant documents listed in the eligibility criteria